

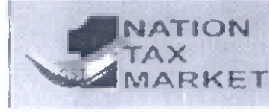


<p>प्रधान आयुक्त का कार्यालय वस्तु एवं सेवा कर आयुक्तालय विनया मार्ग, सिद्धार्थ नगर, मैसूरु 570 011 दूरवाणी: 0821 . 247 6953548283 फेक्स: 0821 . 2470500 सेवोत्तम अनुवर्ती  IS 15700 certified Office</p>	 	<p>OFFICE OF THE PRINCIPAL COMMISSIONER GST COMMISSIONERATE MYSURU Vinaya marga, Siddhartha Nagar, Mysuru - 570 011 PHONE: 0821.247 6953/54/82/83 FAX: 0821.2470500 MAIL:prevhqrs-cexmys@gov.in</p>
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सी. सं. C. No. IV/06/22/2017-18 Hqrs HPU

दिनांक / Date: 04.06.2018

NOTICE INVITING QUOTATION FOR HIRING OF VEHICLE

Sealed quotations are invited from eligible / reputed service providers for supply of one mid-size vehicle on monthly hire basis. Quotation may be submitted for the following vehicle.

- (a). Mid-Size Vehicle - 1* No
(Toyota, Etios, Swift Dezire, Nissan Sunny etc.,)

* to be supplied from 01/07/2018 onwards

The details may be submitted as per the tender document available on notice board in 3rd floor, GST Commissionerate HQRS Office, S1-S2, Vinaya Marga, Siddhartha Layout, Mysore -570011 and also on the Departmental web site viz., www.gstkarnataka.gov.in/tenders, www.centralexcisemysore.gov.in > *Tenders & Quotations* or www.cbec.gov.in and Central Pubic Procurement Portal (CPPP) at www.eprocurement.gov.in and GeM.

The details may also be obtained from the Preventive Section of the Headquarters office located in the afore-mentioned address (Phone 0821-2478647). The last date for submission of sealed quotations is 15.00 Hrs of 25/06/2018 and tenders will be opened at 16.00 Hrs on the same day. The service provider / individuals desirous of submitting the quote are advised to go through the terms and conditions carefully before applying. The Principal Commissioner of Central Tax, Mysuru GST Commissionerate, Mysore reserves the right to accept or reject any or all of the offers without assigning any reasons thereof.



(RAVI KIRAN EDARA)
Joint Commissioner

TERMS & CONDITIONS

1. Sealed quotations are invited from eligible/reputed service providers / individuals for supply of following vehicle:

- (a). Mid-size Vehicle - 1* No
(Toyota, Etios, Swift Dezire, Nissan Sunny etc.,)

* to be supplied from 01/07/2018 onwards

The vehicle is proposed to be taken on hire for the office of the Principal Commissioner of Central Tax, Mysuru GST Commissionerate, S1-S2, Vinaya Marga, Siddhartha Layout, Mysore -570011 from **01/07/2018 to 31/12/2018**.

The last date for submission of sealed quotation is 15.00 Hrs of 25/06/2018.

The Principal Commissioner of Central Tax, Mysuru reserves the right to accept or reject any or all of the offers without assigning any reasons thereof. The quotations would be opened at **16.00 Hrs on 25/06/2018** at conference hall, 2nd floor, Office of the Principal Commissioner of Central Tax, Mysuru GST Commissionerate, S1-S2, Vinaya Marga, Siddhartha Layout, Mysore -570011.

2. The quotation in the following format may be given and format may be duly signed and seal affixed. Rates should be both in figures and words and in case of any difference, the rates quoted in words shall prevail. Any over-writing / corrections on the rate portion of the quotation will be rejected.

Category of vehicle	Brand, model & year of manufacture of Vehicle proposed for supply	Minimum charges for month / per vehicle with driver (for 2000 kms)
Mid Size		Rs..... (excluding GST as applicable) Rupees in words (excluding GST as applicable)

3. **An EMD of Rs. 20,000/- (Rupees Twenty Thousand Only) will have to be submitted alongwith the quotations, in favour of Principal Commissioner of Central Tax, Mysuru GST Commissionerate, Mysore for those interested in supplying vehicle. The EMD amount should be in the form of Demand Draft and will be returned to the unsuccessful bidders after completion of the tender process.**

4. (i) Individual owners of vehicle who are interested in giving their vehicle on hire are also encouraged to apply subject to adhering to the conditions above. It is preferred that the bidder shall have sufficient experience in the field of providing vehicle on hire and the details of the same may be submitted alongwith the quotation. Other charges if any, like Rate per kilometer beyond the above limit etc., may be

submitted to the concerned reporting officer for scrutiny on every Monday. The usage of kilometers will be upto the ceiling limits as per the contract and the Short / Excess usage in any month shall be adjusted in the succeeding months (till the end of contract period or till the end of extended contract period whichever is later).

13. The Service receiver shall pay the monthly charges as agreed upon. The payment of driver salary, fuel, any type of maintenance and taxes shall be borne by the Service provider. No increase shall be entertained relating to charges already agreed upon during the contract period.

14. The service provider should be available for contact by the Department on mobile / landline round the clock for any exigency.

15. The hired vehicle shall be at the disposal of the Office of Principal Commissioner of Central Tax, Mysore GST Commissionerate, Mysore during the contract period. The vehicle will be required to run any where within the territory of India and any statutory taxes at state borders etc., must be borne by the service provider.

16. **(i) Documents:** The service provider shall furnish to the Service receiver, the complete details of vehicle supplied / certified copies of valid registration certificate, valid pollution-under-control certificate and valid insurance policy. The details of the deployed Driver along with a copy of their valid driving license should also be furnished.

(ii) Vehicle condition & Facilities: The vehicle shall be kept neat and clean and in perfect running condition with shining exterior body and clean interiors. The seats should be properly covered with leather or similar high-quality upholstery. There shall not be any stickers, religious/personal or otherwise pasted/displayed inside or outside the vehicle. A superior quality functional multi-pin mobile phone charger which supports iOS (iPhone 5 & above) and Android devices should be permanently available in the vehicle. The service provider should also provide mild perfume/deodorant so that air freshness inside the vehicle is maintained all the time. The vehicle should have a good quality CD/USB audio player with speakers.

(iii) If condition of vehicle provided is not found satisfactory, they will be rejected for immediate replacement. If no replacements are made in time, penalty of Rs. 1,000/- will be levied and the Service receiver shall have the right to hire a vehicle from market, and cost incurred towards this, will be borne by the service provider.

(iv) **Driver:** The Driver shall be in prescribed uniform as notified by RTA of Karnataka State Government. In case there is no such prescribed uniform, the driver shall be in formal attire (White shirt and Navy blue trousers) and wear shoes (formal/black) and shall observe all etiquette and protocol while performing the duty. The driver should be professional and neatly shaved befitting the image of driver for Government of India. The Driver should also facilitate opening & closing of doors during entry and exit of officers from the vehicle. Whenever required, the driver shall assist during placing/removing files etc. in/out of vehicle. The driver will not be paid any fees or charges for the above. Further, Driver, apart from knowing local language

Service provider and Service receiver can be cancelled with a notice period of 30 days from either side on breach of any of the terms & conditions of the contract. Further, the contract may be considered for extension by mutual agreement for such further period as may be agreed upon and subject to the satisfaction and sole discretion of the service receiver.

23. No revision of rates other than that already agreed upon shall be entertained during the period of contract. The billing will be done on monthly basis and monthly bills in triplicate shall be submitted to the concerned Reporting Officer(s) within 1st week of every following month. The taxes like TDS etc., deductible as per law would be deducted from the bill payable. The usage of the vehicle can be stopped at any point of time without assigning any reasons.

24. Any matter during the period of agreement, which has not been specifically covered by this agreement, shall be decided by the Principal Commissioner of Central Tax, Mysuru GST Commissionerate, Mysore, whose decision shall be final, conclusive and also binding on both the parties.

25. In case of any legal dispute, the decision of the Principal Commissioner of Central Tax, Mysuru GST Commissionerate, Mysore shall be final. However, in case judicial redress is sought for, the jurisdiction of Mysore Courts shall apply.

26. The interested service provider may submit their bid complete in all respects in a sealed cover addressed to the Principal Commissioner of Central Tax, Mysuru GST Commissionerate, Mysore at the addresses mentioned in Para 1 above. The bids should be superscribed as "Quotation for Hiring of Vehicle" "Mid Size".

27. This office reserves the right to postpone or extend the date of receipt / opening of quotations or to accept or reject any or all of the bids without assigning any reasons thereof. In case of any doubt or need of any inquiry, the bidders may contact the undersigned on any working day.



(RAVI KIRAN EDARA)
Joint Commissioner