



केंद्रीय कर आयुक्त का कार्यालय बेंगलूर उत्तर आयुक्तालय
न -५९ एच .एम्. टी भवन ,बेल्लारी रोड ,बेंगलुरु .५६० ०३२.

**OFFICE OF THE COMMISSIONER OF CENTRAL TAX: BANGALORE – NORTH
COMMISSIONERATE: NO.59, HMT BHAVAN, BELLARY ROAD, BENGALURU – 560 032.**

E-mail ID: cexbang4@gmail.com

Tel No. 23330784 (O), 294730076(Fax)

C.No.I/22/ 10/2018/ Admn-B North

Date: 14.03.2018

LIMITED TENDER NOTICE

Sealed tenders are invited from interested reputed/authorised firms/companies engaged in the business of providing Security Services for engaging two (02) security personnel on monthly basis for providing security in the premises of the office of the Assistant Commissioner of Central Tax, North Commissionerate, Division Office ND-4, ND-5, D-6, ND-7 & NWD-4, NWD-5 at S.P. Complex, Lalbagh Road, Bangalore 560 027 for a period of 01 year with effect from 01 April 2018.

Interested parties may download the contents along with the terms and conditions enclosed herewith, from the Departmental website: gst.karnataka.gov.in/tender or obtain the same from the Administrative Officer (Hqrs), Central Tax, North Commissionerate, Ground Floor, HMT Bhavan, 59, Bellary Road, Bengaluru- 560032 (Phone:29730070).

Preference will be accorded to those Service Providers who have sufficient experience in providing such services to various Government Departments, Public Sector Undertaking, and Government Autonomous Organizations. The period of contract shall be for a period of one year.

The tenders should be super scribed “Tender for Security Services” and be submitted in two sealed covers i.e. Technical bid and Financial bid, addressed to the Commissioner of Central Tax, North Commissionerate, HMT Bhavan, 59, Bellary Road, Bengaluru- 560032 with an EMD of Rs.5000/- (Rupees Five Thousand only) in the form of a Demand Draft drawn in favour of PAO, Central Excise, Bangalore. Tenders without EMD will be summarily rejected. The completed sealed tender documents should reach the office on or before **14.00 hrs on 23 March 2018**. Bids received beyond the specific date / time will not be accepted. **The technical bids will be opened at 11.30 hrs on 26 March 2018 and the Financial bids will be opened at 12.30 hrs on 26 March 2018 at its Headquarters office, housed at Ground Floor, HMT Bhavan, 59, Bellary Road, Bengaluru-560032,** in the presence of the designated Committee. If any of the bidders like to participate in tender opening process, they may be present at the venue at the aforesaid time. The office reserves the right to reject any prospective application without assigning any reasons. If any information furnished by the agency is found to be incorrect at a later stage, the agency shall be liable to be debarred from providing the services and may also face financial consequences.

--Sd--

Encl: As above

**(AMAR KUMAR SINHA)
COMMISSIONER OF CENTRAL TAX
NORTH OMISSIONERATE,BANGALORE**

TERMS AND CONDITIONS

The agency shall be considered for award of contract only if it agree to abide by the following terms and conditions:

1. The firm participating in the tender should have been successfully providing Security Services to Central/ State Government/ Public Sector Units and other private reputed offices institutions for a minimum period of 3 years.
2. The firm participating in the tender should have annual turnover of Rs. 50 lakh and above during each of the 3 (Three) preceding financial years. Copies of profit & Loss Account and balance Sheet duly certified by a Chartered Accountant and copies of I.T Returns for the last 3 years have to be enclosed with the tender documents.
3. The firm should possess its own office with telephone and fax facility. The firm should possess minimum **50 numbers of security personnel** including patrolling Supervisors and a 24 hours Control Room with Telephone and Mobile Numbers. The firm should compulsorily satisfy all Government Statutory Norms . Marketing agencies are not considered for tender. They should have Police License/Permission.
4. The firm participating in the tender is required to quote the rate per security guard for the security services which should include wages, PF, ESI, Insurance, Service Charges etc.
5. The Department shall be under no obligation to accept the lowest or any other offer received in response to this tender notice and shall be entitled to reject any or all offers including those received late.
6. The firm should be registered under the ESI, provident fund and other relevant statutory enactments to the employment of labour. The firm should adhere to all the relevant a statutory dealing with employment of labour. All existing statutory regulation of both state and Central Government should be adhered to by the Firm and the prescribed records should be maintained and available for scrutiny by this office. Any failure to comply with any of the regulation or any deficiency in service will render this contract liable for immediate termination without any prior notice in addition to the action proposed to be initiated by the statutory bodies. In such cases, the Security Deposit made by the firm will be forfeited.
7. The Service provider's persons shall not claim any benefit/ compensation/absorption /regularization of services with the office, under the provision of industrial Disputes Act. 1947 or Contract Labour (Regulation & Abolition) Act, 1970. Undertaking from the individuals (whose services are hired from Service Providers) persons to this effect will be required to be submitted by the service provider to this office.
8. The persons deployed by the service provider shall not have any claim to any 'Master & Servant' relationship against this office.
9. The Service provider shall ensure proper conduct of his persons in office premises and enforce prohibition of consumption of alcoholic drinks, paan, smoking, loitering without work.
10. The service provider's personnel should be in proper uniform at all times and should possess identity card during the office/duty hours.
11. The transportation, food, medical and other statutory requirements under the various Acts/Government's Rules and Regulations in respect of each personnel of the service provider will be the sole responsibility of the service provider.
12. The Service Provider shall comply with the statutory provisions of the labour laws like minimum wages, bonus etc. and shall pay the personnel deployed, the minimum wages as per the relevant Act. Complying with the legal rules and regulations of the Central/state Govt. governing such Security services supply contracts would be the sole responsibility of the contractor.
13. The Service providers shall furnish the bill (in duplicate) towards his services in the first week of the following month. Evidences for ESI/PF benefits given to employees should also be furnished.

14. The Service provider shall not sublet transfer or assign this contract or any part thereof to a third party without the prior approval of the Commissioner of Central Tax, Bangalore North Commissionerate.
15. The work performance must be satisfactory.
16. Rates/Quotations duly filled in, will be received up to the date and time mentioned in the letter.
17. The Commissioner of Central Tax, North Commissionerate (hereinafter referred to as the Commissionerate) reserves the right to postpone and/or extend the date of receipt/opening of Rates/Quotation or to withdraw the same without assigning any reason thereof.
18. Notwithstanding anything contained herein, the Commissionerate reserves the right to terminate the contract by giving 15 days notice in writing without assigning any reason and without incurring any financial liability whatsoever to the Contractor.
19. Insurance cover protecting the agency against all claims applicable under the Workmen's Compensation Act 1948, shall be taken by the contractor. The Contractor shall arrange necessary insurance cover for any persons deployed by him even for short duration. The Commissionerate shall not entertain any claim arising out or mishap, if any, that may take place. In the event of any liability / claim falling on this Commissionerate, the same shall be reimbursed /indemnified by the contractor.
20. No other person except Contractor's authorized representative shall be allowed to enter the Offices.
21. Within the premises of the Offices, the Contractor's personnel shall not do any private work other than their normal duties.
22. Contractor shall be directly responsible for any/all dispute arising between him and his personnel and keep the Commissionerate indemnified against all actions, losses, damages, expenses and claims whatsoever arising thereof.
23. Contractor shall be solely responsible for payment of wages/salaries other benefits and allowances to his personnel that might become applicable under any Act or Order of the Govt. The Commissionerate shall not have liability whatsoever in this regard and the Contractor shall indemnify this Commissionerate against any/all claims which may arise under the provisions of various Acts, Govt. Orders etc.
24. Contractor shall be fully responsible for theft, burglary, fire or any mischievous deeds by his staff.
25. It is made clear that the engagement of the service provider does not in any way confer any right to the service provider or the persons that may be deployed by him in this office for claiming any regular or part time employment in this office or any other Govt. Office.
26. In the event of satisfactory performance of the Service provider (Contractor) during the contract period, the contract may be extended by 1 (One) year on the same terms & conditions of this tender.
27. Any dispute between the tenderer and the Department shall be subject to the exclusive jurisdiction of courts of Bangalore.

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(AMAR KUMAR SINHA)
COMMISSIONER OF CENTRAL TAX
NORTH COMMISSIONERATE, BANGALORE

SCOPE OF WORK

1. The personnel engaged in for Guarding shall be only males and shall be in the age group of 21 to 45 years. The Guards shall be courteous but firm in manner and smart in conduct.
2. For the purpose of proper identification of the Guards, supervisor deployed for Security Services the firm shall issue photo identity cards to them and the security personnel shall display the identity cards at the time of duty. The service provider should be in a position to supply proper uniform to personnel deployed.
3. The security guards should be trained in fire fighting and should be fully knowledgeable in the use of fire fighting equipments and fire exists.
4. The Commissioner or any other person authorized by the Commissioner shall be at liberty to carry out surprise checks on the security personnel deployed by the firm in order to ensure that the personnel are properly carrying out their duties.
5. The bidder may provide Guards who are well experienced in the field and have a minimum experience of three years.

TECHNICAL BID DOCUMENT OF TENDER FOR PROVIDING SECURITY SERVICES

1. Name of the Registered Firm/ Company
 2. Address of Firm/ Company (with Tel/Fax No.)
 3. Name & Address of Proprietor
 4. Partners/ Directors (With Mobile No.)
 5. Contact person(s) with Mobile No.
 6. No. of years of Experience in Providing Security Services
 7. Approximate Number of Clients for whom the Security Services are provided with names of Important Companies & their Address
 8. Approximate Number of Security Personnel Deployed in the Company/ firm
 9. Annual Turnover during the last 3 Financial years (2015-16 & 2016-17,& 2017-18) certified by Chartered Accountant
 10. List of clientele from at least 3 important clients:
 11. Details of Tax Registration/GSTIN/PAN No.
 12. Details of Provident Fund Registration
 13. Details of E.S.I registration
- Details of Earnest Money Deposit of Rs.5000/- DD No.----- Date-----
- Drawn on Bank-----

DECLARARTION

I hereby certify that the information furnished above is true and correct to best of my/ our knowledge. I understand that in case any deviation is found in the above statement at any stage, I /We will be blacklisted and will not have any dealing with the Department in future. I/We also undertake to abide by all the terms and conditions furnished in the Tender Notice inviting quotations for providing Security Services at the office of the Assistant Commissioner of Central Tax, housed at SP Complex ND-4, ND-5, ND-6, ND-7 & NWD-4 ,NWD-5, S.P. Complex, Lalbagh Road, Bangalore 560 027.

(Signature of Authorized Signatory with Data & Seal)

FINANCIAL BID DOCUMENT
(To be submitted in separate sealed cover)

1. Name of the Security Service Provider:.
2. Address (with Telephone & fax):
3. Name & address of the Proprietor/ Partners/Directors:
4. Contact person (s) with mobile number:
5. Service Charges for Security Guards @ the Minimum Rates Prescribed by **Central Government** are quoted hereunder:

S.No	Name & Office address	Proposed manpower deployment	Monthly Rate + Tax Applicable	Total amount/Month (Rs)
1.	Office off the Assistant Commissioner, Central Tax, Division Office housed at SP Complex, ND-4, ND-5, D-6, ND-7 & NWD-4, NWD-5, S.P. Complex, Lalbagh Road, Bangalore 560 027	02		

Declaration:

I hereby certify that the information furnished above is true and correct to the best of knowledge. I understand that in case any deviation is found in the above statement at any stage, I /We will be blacklisted and will not have any dealing with the Department in future.

Place:

Date;

(Signature of authorized Signatory with date)