


<p>सहायक आयुक्त का कार्यालय केंद्रीय कर विजय नगर प्रभाग, , प्रथम तल, एच १ एच २ विलय मार्ग, सिद्धार्थ नगर, मैसूर 570011. दूरवाणी: 0821'2478647, फेक्स: 0821'2420377, e-mail: ao.vijnagar- gstmys@gov.in</p>	<p>NATION TAX MARKET GOODS AND SERVICES TAX</p> 	<p>OFFICE OF THE ASSISTANT COMMISSIONER OF CENTRAL TAX VIJAYNAGAR DIVISION, FIRST FLOOR, S1-S2, VINAYA MARGA, SIDHHRTHANAGAR, MYSORE - 570 011, Phone: 0821.2478647, FAX: 0821.2420377, e-mail: ao.vijnagar-gstmys@gov.in</p>
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C.No. I/22/03/2018

Date: 02/11/2018

**LIMITED TENDER NOTICE**

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1. Sealed quotations are invited from the reputed service providers for supply of One Small size car (Indica, Chevarlet etc.)

The vehicles that are proposed to be taken on hire are for the office of the Assistant Commissioner of Central GST, VijayaNagar Division, S1 & S2, Vinaya Marga, Siddhartha Layout, Mysuru - 570011 with effect from 01.12.2018 and upto the period of 12 months.

2. The service provider must clearly mention the year of manufacture and model of the vehicle. Latest model of vehicle will be considered favorably during the bid and in any case the vehicles older than three years will not be taken into consideration.

3. Sealed Tenders are invited from eligible Service Providers for providing the above mentioned vehicle and submitted to the Assistant Commissioner of Central GST, VijayNagar Division, S1 & S2, Vinaya Marga, Siddartha Nagar, Mysuru- 570011.

4. The Terms and Conditions of the contract are available on the Departmental web site [www.centralexcisemysore.gov.in](http://www.centralexcisemysore.gov.in) and [www.cbec.gov.in](http://www.cbec.gov.in). The details may also be obtained from the Administrative Section of the VijayNagar Division office located in the aforementioned address (Phone No. 0821.2478647).

5. Quotations along with relevant details/supporting documents should be submitted on or before 17:00 Hrs on 29.11.2018 in a sealed cover super scribed **"Bid for providing One small sized car with driver"**.

6. The bids will be opened on 30.11.2018 at 16:00 Hrs in front of the bidders/authorized representatives, present at the time.

7. This office reserves the right to accept or reject any or all the bids without assigning any reasons.

Encl: Terms and Conditions



*(Handwritten signature of Devasish Paul)*

(Devasish paul )  
Assistant Commissioner  
Central GST, VIJAYNAGAR Division,  
Mysore

सहायक आयुक्त केन्द्रीय कर  
जी.एच.टी. विजयनगर प्रभाग, मैसूर  
Assistant Commissioner of Central Tax  
GST Vijaynagar Division, Mysuru

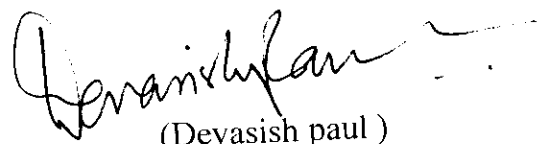
## TERMS & CONDITIONS

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The vehicles that are proposed to be taken on hire are for the office of the Assistant Commissioner of Central GST, Vijaynagar Division, S1 & S2, Vinaya Marga, Siddartha Layout, Mysuru – 570011 with effect from 01.12.2018 and upto the period of 12 months.

2. The bidder shall provide said vehicles as mentioned above on hire basis for 2000 Km in a month, with effect from 01.12.2018 and upto the period of 12 months, with fuel all maintenance and with driver with valid Driving License.
3. The vehicle shall be deemed to be at the disposal of the Central GST Department at all times and shall not be used for any other purposes by the bidder and the billing shall be charged from the reporting place to the relieving place.
4. The agreed hire charges include cost of repairs, cost of fuel, all taxes, comprehensive insurance and other maintenance charges and all other incidental expenses excluding GST.
5. In the case of any accident, the bidder shall meet all the claims arising out of it.
6. The vehicle shall be kept neat and clean with seat covers, perfume and tissue paper shall be kept in perfect running conditions and the driver shall be provided with uniform.
7. If the vehicle is out of order, the bidder shall provide a substitute vehicle immediately. In case the vehicle doesn't report on time/ does not report at all, the Department would have a right to hire a vehicle from the market and the additional cost incurred by the Department will be borne by the bidder.
8. The vehicle should be provided for calendar month for a **maximum of 2000 kms per month**. The unutilized mileage in a particular vehicle/month shall be adjusted/carried forward and set off against any excess kilometers against another vehicle in the subsequent months during the currency of the contract.
9. The normal working schedule shall be from **7 A.M to 9 P.M.** on all days of the month. Without prejudice to this, however, in case of requirement / need / emergency the vehicle shall be made available at any time of the any day as desired by the Service receiver. The vehicles should invariably be parked in the office premises of the Service receiver except on out station duty. In case any vehicle does not report to Service provider in time on any given day, this office would impose a penalty and the amount would be deducted from payment to be made to the service provider.
10. The vehicles will be required to run any where within the territory of India.
11. Wages, compensation and benefits that are payable to the Driver will be the responsibility of the Service Provider and no claim in this respect will be entertained.

12. Whenever the vehicle is not in the occupation of the officer concerned, the name board displayed in the front of the vehicle should be covered.
13. The bidder shall be bound to carry out the instructions of the Department as well as of the competent officers to whom each vehicle is assigned.
14. **A daily record indicating time and mileage for each vehicle shall be maintained as per the Trip Sheet and will have to be certified by the competent authority of the Department.**
15. A penalty of Rs. 1000/- per day per vehicle may be levied if any vehicle fails to meet the above terms and conditions on any day.
16. The Department shall deduct all taxes as per law and TDS certificate to that effect is issued once in a year. GST as applicable will be paid on billing by the Department and the service provider shall remit the same to Government Treasury.
17. The billing will be done on monthly basis and monthly bills, in duplicate shall be submitted to the concerned Reporting Officer(s) within 1<sup>st</sup> week of every following month. An amount of Rs.200/- per day would be paid as outstation BATA charges, outstation BATA charges will not be payable/applicable if the vehicle return to Mysore on the same day.
18. The bidder shall get into a vehicle hire agreement with the department. The said vehicle hire agreement can be terminated by either party after giving a prior notice of not less than 30 days. An amount of Rs.5000/- (Rupees Five Thousand Only) as Security deposit/ Bank Guarantee is required to be executed by successful bidder.
19. In the event of vehicle breakdown, the bidder has to give immediate replacement with identical to the one attached to the department.
20. In case of any doubt or inquiry the bidder may contact the Administrative Officer (VIJAYNAGAR Division) on Phone number 0821.2478647 on any of the working days.
21. In case of dispute or unsatisfactory service, the matter will be decided by the Assistant Commissioner after giving due notice.
22. The bidder should indicate their PAN and TIN and submit the necessary registration certificates with Central or Local Government in support of the same.
23. **An EMD of Rs. 10,000( Ten Thousand only) will have to be submitted alongwith quotations, in favour of Assistant Commissioner of Central GST, Vijaynagar Division, Mysore for those interested in supplying vehicles. The EMD amount should be in form of Demand Draft and will be returned to the unsuccessful bidders after completion of the tender process.**



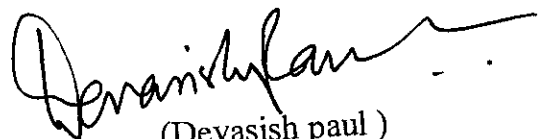
(Devasish Paul)

Assistant Commissioner

Central GST, VIJAYNAGAR Division, Mysore

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जी.एस.टी. विजयनगर ब्रानच, मैसूर  
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(Devasish paul )

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