

6. Further, such candidates who have passed 'Hindi' as one the subjects in SSLC or equivalent or higher level may seek exemption from appearing in the said paper in terms of Rule 7 (1) (4) of the Departmental Examination Rules, 2008. Such candidates who wish to seek exemption from appearing in Paper-III (Hindi) of the said departmental examination may forward duly attested photocopy of the marks card along with their representation.

7. **All the candidates appearing for the said departmental examination may be instructed to bring their identity cards issued by the department at the time of appearing for the examination.**

8. The matter may be brought to the notice of all the Havaldars / MTS so that there are no grounds for any complaint that they were not informed of the same. **The details furnished by the candidates may be verified and forwarded to this office by the due date.**

9. Receipt of this letter may please be acknowledged.

भवदीय/Yours faithfully,


(R. HARISH KUMAR)
ASSISTANT COMMISSIONER (PCCO)

संलग्न/Encl.: यथोपरि/As stated above

प्रतिलिपि/Copy to :

The Superintendent, (PCCO), Hqrs. Central Tax, with a request to upload on website.

(PROFORMA FOR THE PROMOTION OF HAV./MTS TO THE GRADE OF LDC)

1	NAME OF THE CANDIDATE (IN BLOCK LETTERS)	
3	DESIGNATION	
2	DATE OF APPOINTMENT TO THE GOVT. SERVICE / PRESENT GRADE	
3	COMMISSIONERATE/FORMATION/SECTION WHERE WORKING	
4	DATE OF BIRTH	
5	EDUCATION QUALIFICATION (Attested copy of 12th Pass certificate from a Recognised Board or University or equivalent should be enclosed. Further, in case of seeking exemption from appearing in Paper III Hindi, Attested copy of SSLC or equivalent or higher level marks card along with a representation should be enclosed along with the proforma)	
6	FORMATION WHERE WORKING	
7	WHETHER BELONGS TO SC/ST COMMUNITY	
8	PARTICULAR OF PAPERS ALREADY PASSED, GIVE DETAILS	
9	WHETHER APPEARING FOR WRITTEN/TYPEWRITING/BOTH	

Place :

Date :

SIGNATURE OF THE CANDIDATE

"CERTIFIED THAT THE ABOVE PARTICULARS HAVE BEEN VERIFIED WITH THE SERVICE BOOK AND
FOUND CORRECT"

CAO / A CAO / AO

NOTE: THE REPORT SHOULD BE SENT ONLY AFTER VERIFICATION OF THE INFORMATION GIVEN BY THE
CANDIDATES WITH REFERENCE TO THEIR SERVICE BOOK