



केन्द्रीय शुल्क के प्रधान मुख्य आयुक्त का कार्यालय,  
बेंगलूर अंचल, भवन राजस्व केन्द्रीय, 5400.सं.वी.पी, क्वीन्स रोड बेंगलूर, -560001  
OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF CENTRAL TAX,  
BANGALORE ZONE, P.B.NO.5400, C.R.BUILDING, QUEEN'S ROAD,  
BANGALORE-560001

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सी.सं.स.नो. II/12/06/2018 Estt 'B' PCCO C.T. (BZ)

दिनांक/Dated : 24.10.2018

सेवा में/To:

The Principal Commissioner/Commissioner of Central Tax  
Bangalore North/South/East/West/North West/Audit-I/Audit-II/Appeals-I/Appeals-II  
Bangalore.

The Commissioner of Customs  
Air Customs Bangalore/Bangalore City/Appeals Bangalore

The Principal Commissioner/Commissioner of Central Tax  
Mysore / Belgaum / Mangalore

The Principal Commissioner/Commissioner of Mangalore Customs

महोदय / Sir,

Sub: Departmental Examination of Inspectors of the Central Tax for  
confirmation to be held in the month of December 2018 – reg.

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The next Departmental Examination of Inspector of Central Tax for confirmation is scheduled to be held in the month of December 2018. The timetable and the syllabus for the aforesaid departmental examination are given in **Annexure-I** and **Appendix 'E'** respectively.

2. The Viva-Voce test (Paper VI) and Hindi Oral test (Paper-V) (i.e., test in reading petitions/manuscripts in Hindi and conversation in Hindi) should be conducted by the respective Commissionerates in convenient batches as per the schedule given in **Annexure -I**.

3. Applications in the prescribed proforma (**ANNEXURE-III**) are invited from the Inspectors desirous of taking the above examinations. **Ad-hoc Inspectors are not eligible to take up the above examination.** Applications received from the willing candidates may please be sent to this office by **09.11.2018** as details of candidates has to be filled / updated on NACIN's website. The names of the willing officers may be sent immediately in one batch in the prescribed proforma indicating clearly the papers in which they desire to appear. It may be impressed upon that the applications received after the due date will not be considered.

4. According to the Departmental Examination Rules, 2008, Rule 5(2)(a) "All the officers who are required to pass the examination shall be permitted to avail as many chances as occur within the specified period of two years from the date of their appointment and within which they shall pass the departmental examination"

(b) The Commissioner of Central Excise and Customs (hereinafter referred to as the Commissioner) may grant two additional chances beyond the chances admissible during the normal period of two years, to the Officers and staff serving under him.

(c) The Chief Commissioner concerned may grant one additional chance after the chances referred to in clause (b) of sub rule (2) and for further chance, he shall refer the matter for consideration of the Board, which may grant two additional chances.

5. The details of the candidates have to be scrutinized by the respective commissionerates and if any candidate is found not to have passed the confirmation exam within 2 years from the date of appointment, additional chance (1<sup>st</sup> / 2<sup>nd</sup>) is to be allowed at your end and same may be indicated in the proforma.

Request for 3<sup>rd</sup> additional chance, if any, only is to be forwarded to this office for consideration by the Principal Chief Commissioner, Bangalore Zone.

The Interview Board for holding Viva-Voce may comprise of three members consisting of one Chairman and two members. The Chairman of the Board may be Commissioner / Additional Commissioner / Joint Commissioner and the other two members may be Additional / Joint / Deputy / Assistant Commissioners for the purpose of taking General Viva-Voce and Hindi Viva-Voce. After Viva-Voce is over, attendance and marks sheets should be kept in a sealed cover for onward transmission to the Academy for declaration of results

7. The names of the Chairman and other two members for General Viva-Voce and Hindi Viva-Voce committee may be intimated to this office latest by **16.11.2018** positively, as the same has to be uploaded on the NACIN Kanpur's website.

8. The matter may be brought to the notice of all the Inspectors so that there are no grounds for any complaint that they were not informed of the same.

9. Applications received from Ministerial Officers desirous of taking Paper-IV (Law) may also be sent to this office.

10. If for any reason, the date on which the examination scheduled to be held is declared as a public holiday, the examination so scheduled will be conducted on the next working day.

11. Promotees have to pass the departmental examination in Paper-IV (Law) and Paper-VI (Viva-Voce) within two years of being appointed in the grade of Inspector.

12. Further, such candidates who have passed 'Hindi' as one of the subject in SSLC or equivalent or higher level and candidates who have taken a degree in law may seek exemption from appearing in the said paper in terms of Rule 7 (1) (4) and Rule 7 (1) (3) respectively of the Departmental Examination Rules, 2008. Such candidates who wish to seek exemption from appearing in Paper-IV (Law) and Paper-V (Hindi) of the said departmental examination may forward duly attested photocopy of the marks card along with their representation.

13. ADG, NACIN, Kanpur has communicated that "while previous year question papers are available on the website provide a good reference, type of questions may vary significantly from year to year. To eliminate any possibility of copying by the candidates as well as to check horizontal breadth and vertical depth of knowledge of candidates, pattern of questions likely to be asked in the examination particularly in the paper with books will require considerable preparation on part of the candidate. All candidates may be informed about the change in the patterns of questions in the papers. All the candidates appearing for the examination may be asked to visit website of RTI, Kanpur regularly for latest information about the exams. Further, they may be asked to make use of the training material available on the NACIN Kanpur website in the form of e-Books and e-Exercises."

14. The details furnished by the candidates may be verified and forwarded to this office in one batch to the undersigned by the due date.

15. Receipt of this letter may please be acknowledged.

भवदीय/Yours faithfully,

**R HARISH KUMAR**  
ASSISTANT COMMISSIONER(PCCO)

संलग्न/Encl.: यथोपरि/As stated above

प्रतिलिपि/Copy to :

The Supdt. (Systems), PCCO, Central Tax., Hqrs., with a request to upload the said letter on the official website

**ANNEXURE-I****CENTRL EXCISE DEPARTMENTAL EXAMINATION  
OF INSPECTORS FOR CONFIRMATION****EXAMINATION SCHEDULE TO BE HELD W.E.F. 04.12.2018 to 07.12.2018**

| <i>PAPER</i> | <i>SUBJECT</i>                           | <i>DURATION</i> | <i>DATE</i> | <i>TIME</i>                                   | <i>PASS MARKS</i> |
|--------------|--|-----------------|-------------|---|-------------------|
| PAPER-I      | Central Excise<br><i>(Without Books)</i> | 3 hours         | 04.12.2018  | 10.00-13.00<br>hrs.                           | 50/100            |
| PAPER-II     | Customs<br><i>(With Books)</i>           | 3 hours         | 04.12.2018  | 14.00-17.00<br>hrs.                           | 50/100            |
| PAPER-III    | Administration<br><i>(With Books)</i>    | 3 hours         | 05.12.2018  | 10.00-13.00<br>hrs.                           | 50/100            |
| PAPER-IV     | Law<br><i>(With Books)</i>               | 3 hours         | 05.12.2018  | 14.00-17.00<br>hrs.                           | 50/100            |
| PAPER-V      | Hindi                                    | 2 hours         | 06.12.2018  | 10.00-12.00<br>hrs.                           | 37/75             |
| PAPER-V      | Hindi<br><i>(Viva-Voce)</i>              |                 | 06.12.2018  | 14.00-18.00<br>hrs.                           | 13/25             |
| PAPER-VI     | Viva-Voce                                |                 | 07.12.2018  | During<br>office hrs.<br>9.30 to<br>18.00 hrs | 50/100            |

पता: चतुर्थ तल, यू.पी.एस.आई.सी. बिल्डिंग, ए-१/४, लखनपुर कानपुर-२०८०२४  
Address: 4<sup>th</sup> Floor, UPSIDC Building, A-1/4, Lakhanpur, Kanpur-208024

Tel.No: (0512): 2552985(ADG), 2580682(ADM), FAX: 2585033.  
E-mail: [nacn.kn-up@nic.in](mailto:nacen.kn-up@nic.in) Site: [www.nacenkanpur.gov.in](http://www.nacenkanpur.gov.in)

APPENDIX 'E'  
[See Rule 2(1)(e)]

**SYLLABUS FOR THE DEPARTMENTAL EXAMINATION FOR INSPECTORS**

(Maximum marks for each paper will be 100)

**PAPER-I: Central Excise (Without Books)**

|     |               |   |         |
|-----|---------------|---|---------|
| (a) | Maximum Marks | - | 100     |
| (b) | Pass Marks    | - | 50      |
| (c) | Time          | - | 3 hours |

(Time allowed: 3 hours)

1. *The Central Excise Act, 1944 (1 of 1944).*
2. *The Central Excise Rules, 2002.*
3. *The Central Excise Tariff Act, 1985 (5 of 1986).*
4. *The CENVAT Credit Rules, 2004.*
5. *The Central Board of Excise and Customs Manual.*
6. *Board's Standing Orders, Notifications and Circulars relating to Central Excise.*

**PAPER-II: CUSTOMS (WITH BOOKS)**

|     |               |   |         |
|-----|---------------|---|---------|
| (a) | Maximum Marks | - | 100     |
| (b) | Pass Marks    | - | 50      |
| (c) | Time          | - | 3 hours |

**Syllabus:**

1. *The Customs Act, 1962 (52 of 1962);*
2. *The Customs Tariff Act, 1975 (51 of 1975);*
3. *The Customs Rules and Procedures;*
4. *The Foreign Trade Policy-2015-20;*
5. *Hand book of Export and Import Procedure;*
6. *The Customs, Allied Acts and Rules made thereunder;*
7. *The Special Economic Zone Act, 2005 and Rules made thereunder.*

**PAPER-III: ADMINISTRATION (WITH BOOKS)**

|     |               |   |         |
|-----|---------------|---|---------|
| (a) | Maximum Marks | - | 100     |
| (b) | Pass Marks    | - | 50      |
| (c) | Time          | - | 3 hours |

**Syllabus:**

1. *The Fundamental Rules and Supplementary Rules.*
2. *The Central Civil Services (Classification, Control and Appeal) Rules 1965.*
3. *The Central Civil Services (Conduct) Rules, 1964.*
4. *The General Provident Fund (Central Services) Rules, 1972.*
5. *The General Financial Rules.*
6. *The Central Treasury Rules.*

**PAPER-IV: LAW (WITH BOOKS)**

- |     |               |   |         |
|-----|---------------|---|---------|
| (a) | Maximum Marks | - | 100     |
| (b) | Pass Marks    | - | 50      |
| (c) | Time          | - | 3 hours |

**Syllabus:**

1. *The Constitution of India.*
2. *The Indian Penal Code, 1860 (45 of 1860).*
3. *The Code of Criminal Procedure 1973 (2 of 1974).*
4. *The Code of Civil Procedure, 1908 (5 of 1908).*
5. *The Indian Evidence Act, 1872 (1 of 1872).*
6. *The Provisional Collection of Taxes Act, 1931 (16 of 1931)*

**PAPER-V: HINDI****I. HINDI (WRITTEN)**

- |     |               |   |         |
|-----|---------------|---|---------|
| (a) | Maximum Marks | - | 75      |
| (b) | Pass Marks    | - | 37      |
| (c) | Time          | - | 3 hours |

1. *Translation of a passage from English to Hindi and from Hindi to English;*
2. *Correction of sentences and giving Hindi words equivalents for English words;*
3. *Answer from the Hindi passage;*
4. *Classification of Official Language Act, 1963 (19 of 1963); and*
5. *Knowledge of Hindi rules and regulations.*

**II. HINDI (VIVA-VOCE)**

- |     |               |   |    |
|-----|---------------|---|----|
| (a) | Maximum Marks | - | 25 |
| (b) | Pass Marks    | - | 13 |

**Syllabus:**

1. *Conversation;*
2. *Reading of petitions and documents written in manuscripts in Hindi;*

**PAPER-VI: VIVA-VOCE**

- |     |               |   |     |
|-----|---------------|---|-----|
| (a) | Maximum Marks | - | 100 |
| (b) | Pass Marks    | - | 50  |

**Syllabus:**

*Questions on general working of the Commissionerate, General awareness in Science, Economy and Geography etc. and General Knowledge relating to production of the excisable goods in India and excise procedure relating to Domestic Industry, Exports Oriented Unit (EOU), Electronics Hardware Technological Park (EHTP), and Software Technological Park (STP) etc. Knowledge of the candidates of the procedure and work, which the officer has been handling during the period of training, will be particularly tested.*

**ANNEXURE III  
(PROFORMA FOR THE CONFIRMATION OF INSPECTORS OF CENTRAL TAX)**

|   |   |  |
|---|---|--|
| 1 | NAME OF THE CANDIDATE (IN BLOCK LETTERS)  |  |
| 3 | DATE OF BIRTH   |  |
| 2 | DESIGNATION   |  |
| 3 | COMMISSIONERATE/FORMATION/SECTION WHERE WORKING   |  |
| 4 | DATE OF APPOINTMENT TO THE PRESENT GRADE  |  |
| 5 | WHETHER DIRECT RECRUIT OR PROMOTEE  |  |
| 6 | PARTICULARS OF PAPERS ALREADY PASSED WITH EO No. AND DATE OF COMMUNICATION OF RESULTS   |  |
| 7 | PAPERS IN WHICH NOW APPEARING (IF THE CANDIDATE HAS ALREADY PASSED HINDI IN 10TH STD./12TH STD./DEGREE/PRAGYA EXAM ATTESTED COPY OF MARKS CARD ALONGWITH LETTER SEEKING EXEMPTION IN THE SAID PAPER MAY BE ENCLOSED; FURTHER, IF THE CANDIDATE HOLDS A DEGREE IN LAW, ATTESTED COPY OF MARKS CARD ALONGWITH LETTER SEEKING EXEMPTION IN THE SAID PAPER MAY BE ENCLOSED) |  |
| 8 | PARTICULARS REGARDING ADDITIONAL CHANCES  |  |
|   | a) NO. OF ATTEMPTS MADE, PAPERS IN WHICH PASSED IN EACH EXAM  |  |
|   | b) REASONS FOR NON AVAILING OF CHANCE OF EXAM IN EACH CASE  |  |
| 9 | WHETHER BELONGS TO SC/ST COMMUNITY  |  |

Place :

Date :

SIGNATURE OF THE CANDIDATE

"CERTIFIED THAT THE ABOVE PARTICULARS HAVE BEEN VERIFIED WITH THE SERVICE BOOK AND FOUND CORRECT"

CAO / AAO / AO

**TO BE FILLED BY THE COMMISSIONERATE**

| Details of I/II additional chance | File ref of granting I/II additional chance | Date of Permission |
|-----------------------------------|---|--------------------|
|                                   |   |                    |

NOTE: THE REPORT SHOULD BE SENT ONLY AFTER VERIFICATION OF THE INFORMATION GIVEN BY THE CANDIDATES WITH REFERENCE TO THEIR SERVICE BOOK