



केन्द्रीय शुल्क के प्रधान मुख्य आयुक्त का कार्यालय,  
बंगलूर अंचल, भवन राजस्व केन्द्रीय, 5400.सं.बी.पी, क्वीन्स रोड बंगलूर, -560001  
OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF CENTRAL TAX,  
BANGALORE ZONE, P.B.NO.5400, C.R.BUILDING, QUEEN'S ROAD,  
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सी.सं.C.NO.II/12/08/2018 स्था.'बी'Estt 'B'

**स्थापना (सामान्य) स्थायी आदेश सं./ESTABLISHMENT (GENERAL) STANDING ORDER NO.**

**02/2019 दिनांक/DATED : 11.02.2019**

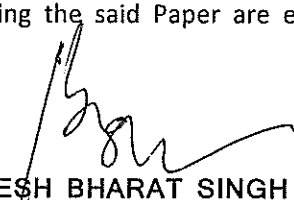
विषय : वरिष्ठ कर सहायक और निरीक्षक, कें.उ.श. के संवर्ग में लिपिकवर्गीय अधिकारियों की पदोन्नति के लिए फ़रवरी 2019 माह में विभागीय परीक्षा का आयोजन के संबंध में ।  
Sub: Departmental Examination for promotion of Ministerial Officers to the grade of Executive Assistant and Inspector of Central Tax to be held in the month of February 2019 - Communication of Roll Nos, Venue and Instructions - Reg

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Attention is invited to this office letter of even no dated 31.12.2018 on the above mentioned subject.

2. The Roll Nos of the eligible candidates appearing for the Departmental Examination for the promotion to the grade of Inspector of Central Tax are enclosed in **Annexure I** and the Roll Nos of the eligible candidates for the promotion to the grade of Executive Assistants are enclosed in **Annexure II**.
3. Venue for the aforementioned examination for the candidates who are stationed at Bangalore is **Conference Hall (Ground/1<sup>st</sup> floor) C.R. Buiding, Hqrs office, Bangalore**. Examination in respect of officers at Mysore and Belagavi Centers will be conducted by the respective Commissionerates concerned.
4. With regards to **Paper - II (Computer application Theory and Practical) to the grade of Executive Assistant has to be conducted by the respective Commissionerates**. The officers nominated for conducting the said examination by their respective Commissionerates should collect the question papers for Paper-II (Computer application Theory and Practical) from Estt 'B' Sec, PCCO, C.T. Bangalore on **14.02.2019 (Thursday)** in person. Instructions for conducting the said Paper are enclosed herewith.

**Encl.: As above**

  
**AMITESH BHARAT SINGH**  
**ADDITIONAL COMMISSIONER(PCCO)**

To: The Individuals (Through the officers concerned)

**Copy to :**

The Chief Commissioner of Custom, Banglaore  
The Principal Commissioner/Commissioner of Central Tax Bangalore West, North, South, North West, Bangalore  
The Principal Commissioner of Customs, ACC & Airport / City Customs, Bangalore  
The Principal Commissioner /Commissioner of Central Tax, Mysuru,Belgaum  
The Administrative Officer of Customs (Estt.), City Customs / ACC & Air Customs, Bangalore  
The A.O.(Estt.), Central Tax, Bangalore North, South, West, North West  
The A.O (Estt), Central Tax, Belgaum, Mysore for information and necessary action.  
The Supdt. (Systems), Computer section, P CCO, Central Tax., Hqrs.,with a request to upload the said letter on the official website

**ANNEXURE - I**

| DEPARTMENTAL EXAMINATION FOR PROMOTION OF TAX ASSISTANT TO THE GRADE OF INSPECTOR OF CENTRAL TAX TO BE HELD FROM 13.02.2019 TO 15.02.2019 - LIST OF OFFICERS |                                       |                    |      |            |   |                           |                 |              |
|--|---------------------------------------|--------------------|------|------------|---|---------------------------|-----------------|--------------|
| ROLL. NO.  | NAME OF THE OFFICER S/SHRI./SMT./KUM. | DESGN.             | CAT. | D.O.B.     | PRESENT PLACE OF WORKING AS FURNISHED IN PERFORMA | PAPERS IN WHICH APPEARING |                 |              |
|  |                                       |                    |      |            |   | PAPER-I                   | PAPER-II        | PAPER-III    |
|  |                                       |                    |      |            |   | C.Excise PASS-65          | Customs PASS-50 | Admn PASS-65 |
| <b>CENTRE : BANGALORE</b>  |                                       |                    |      |            |   |                           |                 |              |
| INSP/101   | RAJKUMAR YECHINA                      | STENO GR I (adhoc) |      | 27.07.1978 | A & ACC   | I                         | ~               | III          |
| INSP/102   | NITIN KUMAR                           | TA                 |      | 16.01.88   | A & ACC   | I                         | II              | III          |
| INSP/103   | PRABHAT MISHRA                        | TA                 |      | 12.07.91   | B SOUTH   | I                         | ~               | ~            |
| INSP/104   | KALPANA SAINI                         | TA                 |      | 03.06.88   | B SOUTH   | ~                         | II              | III          |
| INSP/105   | YESHPAL                               | TA                 | SC   | 13.09.87   | B SOUTH   | I                         | II              | III          |
| INSP/106   | SMRITI                                | TA                 |      | 20.01.91   | PCCO  | I                         | II              | III          |
| INSP/107   | DOUCHINTHANG TUNGUNUNG                | TA                 | ST   | 20.01.93   | PCCO  | I                         | II              | III          |
| INSP/108   | NEETU VIKSAN                          | TA                 | SC   | 27.03.91   | PCCO  | ~                         | II              | ~            |
| INSP/109   | ANUJ KUMAR                            | TA                 | SC   | 12.05.92   | CITY CUS  | I                         | II              | III          |
| INSP/110   | SAMARPITA MOOKHERJEE                  | TA                 |      | 12.09.87   | CITY CUS  | I                         | ~               | ~            |
| INSP/111   | BATCHU HARITHA BALA                   | TA                 |      | 08.08.91   | CITY CUS  | I                         | ~               | III          |
| INSP/112   | BIJJAM ANITHA REDDY                   | TA                 |      | 27.08.92   | CITY CUS  | I                         | II              | ~            |
| INSP/113   | ANKIT SHARMA                          | TA                 |      | 24.07.89   | B NORTH   | I                         | ~               | ~            |
| INSP/114   | ANIRBAN ROYCHOWDHURY                  | TA                 |      | 20.11.88   | B WEST  | I                         | ~               | ~            |
| INSP/115   | HEMRAJ H.R.                           | TA                 |      | 10.05.87   | B WEST  | I                         | II              | III          |
| INSP/116   | SAYAN PATHAK                          | TA                 |      | 15.10.88   | NORTH WEST  | ~                         | II              | ~            |

|                         |                          |    |    |          |                     |   |    |     |
|-------------------------|--------------------------|----|----|----------|---------------------|---|----|-----|
| INSP/117                | KHUPZAMANG<br>HANGHAL    | TA | ST | 27.12.91 | NORTH WEST          | ~ | II | ~   |
| <b>CENTRE : MYSORE</b>  |                          |    |    |          |                     |   |    |     |
| INSP/201                | KHAM CHANDRA<br>MISHRA   | TA |    | 20.12.90 | HASSAN DIV,<br>MYR  | I | ~  | ~   |
| <b>CENTRE : BELGAUM</b> |                          |    |    |          |                     |   |    |     |
| INSP/301                | SHANTAPPA I.<br>HOSAMANI | TA |    | 10.07.88 | DHARWAD<br>DIV, BGM | I | II | III |

## ANNEXURE II

## DEPARTMENTAL EXAMINATION FOR PROMOTION OF TAX ASSISTANT TO THE GRADE OF EXECUTIVE ASSISTANT TO BE HELD FROM 13.02.2019 TO 15.02.2019 - LIST OF OFFICERS

| ROLL. NO.                 | NAME OF THE OFFICER S/SHRI./SMT./KUM. | DESGN. | CAT. | D.O.B.   | PRESENT PLACE OF WORKING | PAPERS IN WHICH APPEARING       |                                     |                     |
|---------------------------|---------------------------------------|--------|------|----------|--------------------------|---------------------------------|-------------------------------------|---------------------|
|                           |                                       |        |      |          |                          | PAPER-I                         | PAPER-II                            | PAPER-III           |
|                           |                                       |        |      |          |                          | (C.Ex. & Customs.)<br>PASS : 40 | (Computer Application)<br>PASS : 50 | (Admn)<br>PASS : 40 |
| <b>CENTRE : BANGALORE</b> |                                       |        |      |          |                          |                                 |                                     |                     |
| EA/101                    | NITIN KUMAR                           | TA     |      | 16.01.88 | A & ACC                  | I                               | II                                  | III                 |
| EA/102                    | KALPANA SAINI                         | TA     |      | 03.06.88 | B SOUTH                  | I                               | II                                  | III                 |
| EA/103                    | YESHPAL                               | TA     | SC   | 13.09.87 | B SOUTH                  | I                               | II                                  | III                 |
| EA/104                    | SMRITI                                | TA     |      | 20.01.91 | PCCO                     | I                               | II                                  | III                 |
| EA/105                    | DOUCHINTHANG TUNGUNUNG                | TA     | ST   | 20.01.93 | PCCO                     | I                               | II                                  | III                 |
| EA/106                    | BATCHU HARITHA BALA                   | TA     |      | 08.08.91 | CITY CUS                 | ~~                              | ~~                                  | III                 |
| EA/107                    | ASHRAF ALI                            | TA     |      | 20.07.60 | NORTH WEST               | I                               | ~~                                  | ~~                  |
| EA/108                    | GANGADHARA. D                         | TA     | SC   | 20.09.66 | NORTH WEST               | I                               | ~~                                  | ~~                  |
| <b>CENTRE : BELAGAVI</b>  |                                       |        |      |          |                          |                                 |                                     |                     |
| EA/201                    | SHANTAPPA I. HOSAMANI                 | TA     |      | 10.07.88 | DHARWAD DIV, BGM         | I                               | II                                  | III                 |

## Annexure III

### Instructions for Examination

1. The respective Commissionerate shall authorize an officer to be the Supervisor, who will function as overall in-charge for the examination. He/She will be responsible to maintain secrecy and to conduct the examination in free and fair manner. On receipt of the sealed outer cover containing examination documents, the authorized officer shall then acknowledge the receipt of the sealed cover containing question papers. The sealed inner envelopes containing the questions papers must not be opened before 10 minutes before the time of the exam. The required no. of Xerox copies shall be done secretly under personal supervision of the Supervisor. The Supervisor is required to select one invigilator to conduct the examination smoothly and to send by hand/special messenger/speed post to Hqrs the answer sheets and the attendance sheets arranged serially according to allotted Roll nos, in sealed cover immediately after the examination.
2. The work will require the Supervisor/invigilator to make the seating arrangement for the officers who will appear at the examination. Supply of standard stationery like answer sheets and Xerox sheets to photocopy the question papers as much as required under his sole supervision with strict secrecy.
3. The invigilators and the Supervisors shall maintain confidentiality, impartiality and discipline in conduct of the examination and ensure that any unfair means does not occur in and around the examination center, which could give some extra advantage to some and thus be prejudicial to others. The whole exercise shall be designed and conducted to do justice to all.
4. The answer sheets shall contain either in printed form or by affixing rubber stamp of the following particulars like
  - 1.) The name of the Examination
  - 2.) Roll No.
  - 3.) Name of the Center
  - 4.) Date and Time of Examination
  - 5.) Name of the Paper and Subject
  - 6.) No. of loose answer sheets used (Invigilator will also sign the loose sheet)
  - 7.) Signature of the invigilator (on verification that all the information are correctly filled by the candidates)
  - 8.) Marks obtained
  - 9.) Signature of the Examiner

The examination of any candidate shall be cancelled if that candidate writes his/her name or uses of sign/symbol/signature etc. in the answer sheets which will hint at the identification of the candidates in any way.

5. It shall also be notified to the candidates either in printed form or in affixed rubber stamp in the front part of the answer sheet that any attempt to disclose their names/identity and any indulgence of unfair means like copying from unauthorized sources or talking with anybody on the answer clues inside or outside during the examination hour or any behavior of the candidates that may be considered to be cheating by the invigilator/Supervisor shall render their examination as null and void.
6. NACIN shall publish and/or post on website the marks obtained by the candidates and the result as the custodian of establishment records, in consultation with the Recruitment Rules and the instructions in force, if any, granting relaxations to the SC, ST and OBC candidates by the Ministry/Board from time to time, shall be declared by the Cadre Controlling Authority or any other officer duly authorized by CCA with an intimation to this office for record.
7. Use of carrying of Mobile phone and any such electronic gadget in or around the examination hall by the candidates is strictly prohibited during the time of examination and shall be treated as adoption of unfair means.
8. Candidates are not allowed under any circumstances to go out of the hall in the first 30 minutes even on completion/submission of the paper and only one person at a time is allowed to be out under reasonable plea after the completion of first 30 minutes during the examination period.
9. The question papers shall be in English and in Hindi. The candidates have the option to write answers in English only.
10. Practical exam of Paper-II has to <sup>b</sup>evaluated and only the score obtained has to be sent along with the Theory exam answers sheet to this office in duplicate (**Original addressed to Additional Director, Exam, NACIN Chennai and photocopy to this office**) after the examination in sealed cover for onward submission to the NACIN Chennai by this office.