

**OFFICE OF THE ASSISTANT COMMISSIONER OF CENTRAL EXCISE AND  
SERVICE TAX, C.R.BUILDING, 'C' BLOCK, DEVARAJ URS LAYOUT , DAVANGERE  
DIVISION, DAVANGERE-570006**

**TENDER NOTICE**

**TENDER FOR HIRING OF OFFICE ACCOMMODATION**

On behalf of the Commissioner of Central Excise & Service Tax, Bangalore-IV Commissionerate, Bangalore the Assistant Commissioner, Central Excise & Service Tax, Davangere Division , Davangere, Bangalore IV Commissionerate, Bangalore hereby invites sealed tenders under two bid system for hiring of office premises/space (approx. carpet area of 70-80 sq.m or 753 to 861 sq ft.) on lease/rental basis for Range A North West Division -8 (Haveri Range) for a minimum period of 03 (three) years, which may be renewed from time to time.

It should be located on main road or well connected by an arterial road. Finalization of rent based on location & quality of construction is subject to certification by C.P.W.D./Hiring Committee, subject to final approval and sanction by Competent Authority as per rules framed in this regard. The offers should be sent simultaneously but separately in two parts, namely, technical and financial bids in the proforma prescribed and enclosed. The Technical Bid will be opened in the first instance and Financial Bid shall be opened only in respect of those parties which are short-listed on the basis of their Technical Bids, fulfilling eligibility criterion.

**TERMS & CONDITIONS:**

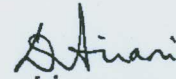
1. The building(s) should be fit for commercial/office use and should be preferably on the same or continuous floor.
2. The legal owner of the building should apply directly and should provide adequate parking for Govt./ Visitor's vehicles.
3. The legal owner will undertake to carry annual repairs and maintenance every year.
4. The building should have appropriate fire safety compliance mechanism.
5. The office space should have electrical fixture like switches, power points of ISI/BIS specifications.
6. The space offered should be free from any liability and litigation with respect to its ownership, lease/renting and pending payments against the offered space.
7. There should be separate provision of toilets for ladies and gents with sanitary and water supply installation.
8. The building should be secure enough to protect the government property.
9. No tender will be accepted by fax, e-mail or any other such means.

The above conditions may be relaxed due to administrative reasons in appropriate case. The terms & conditions mentioned from SI. No. 1 to 9 will constitute the technical specifications.

The rent demanded per sq. ft. of the covered area will constitute the Financial Bid. The rent offered should be inclusive of property tax, or any other tax required to be paid by the property owners. The lease deed shall be signed for a minimum period of 3 years subject to the conditions as may be prescribed by the government from time to time.

The offer by the legal owners may be sent under a sealed cover super scribed with "OFFERS FOR OFFICE SPACE-TECHNICAL BID" AND "OFFER FOR OFFICE SPACE-FINANCIAL BID" separately, along with one copy of drawing showing the construction on the plot and the area offered for rent, to the office of the Assistant Commissioner of Central Excise & Service Tax, C.R. Building, Devaraj Urs Layout, Davangere and must reach by 13.06.2017 at 5:00 P.M. Offers beyond the specified date/time shall not be entertained. Central Excise & Service Tax, takes no responsibility for delay/loss of documents sent by RPAD/Speed Post. The Technical Bids received by the stipulated time will be opened on 14 .06.2017 at the afore-said office address at 11:00 A.M. The interested parties or their authorised representatives may remain present at the time of opening of Technical Bids. The Department reserves the right to reject any bid without assigning any reason.

The interested parties are also requested to mention their corresponding address & telephone numbers & email-Id on the face/cover of the bids for future communications.



**Assistant Commissioner  
Central Excise & Service Tax  
Davangere Division**

