



केंद्रीय उत्पाद शुल्क प्रधान आयुक्त का कार्यालय  
Office of the Principal Commissioner of Central Excise  
बेंगलूर-1 आयुक्तालय/ Bangalore-I Commissionerate,  
केंद्रीय राजस्व भवन/C.R. Building, पी.बी.सं./Post Box No.5400,  
क्वीन्स रोड/Queen's Road, बेंगलूर/Bangalore- 560001.

C.No.I/04/07/2014 B-III (L&B)

Date: 01.04.2016

**LIMITED TENDER NO. 02/2016**

The Central Excise Department has two Departmental Guest Houses one at M1 & M2 Blocks, Customs and Central Excise Quarters, Madiwala, Bengaluru – 560068 and other at B-2 517 & B-2 524, 5<sup>th</sup> Floor, Godavari Block, National Games Village, Koramangala, Bengaluru – 560034.

2. In accordance with Rule 181 of General Financial Rules 2005, Limited Tenders are invited by the Principal Commissioner of Central Excise, Bangalore-I Commissionerate towards outsourcing work relating to maintenance and caretaking of the Guest House. Terms and Conditions of the tender are enclosed as Annexure to this notice.

3. Sealed Tenders are invited from eligible service providers for providing maintenance and caretaking of the above Departmental Guest Houses and the same may be submitted to the Additional Commissioner of Central Excise, Bangalore-I Commissionerate, 3<sup>rd</sup> floor, Central Revenue Annex Building, Queen's Road, Bangalore-560 001.

4. Quotations along with relevant details/supporting documents should be submitted on or before **16.00 hours** on **07.04.2016** in a sealed cover super scribed "Bid for providing Maintenance and Caretaking of Departmental Guest Houses at Bengaluru".

The bids will be opened on **08.04.2016** at **15.00** Hrs before the bidders/authorized representatives of the bidders.

5. This office reserves the right to postpone the date of opening or to accept or reject any or all the bids without ascribing any reasons.

Encl: Annexure

(BASWARAJ NALEGAVE)  
ADDITIONAL COMMISSIONER (Preventive)  
Bangalore-I Commissionerate

## ANNEXURE

1. The bidder should provide cooking, housekeeping, laundry, cleaning and caretaking services at the departmental Guesthouses, Bengaluru around the clock on all days including Sundays and holidays. At least two personnel each should always be present at both the Guest Houses.
2. The bidder should have sufficient experience in the field of maintenance and caretaking. List of organizations and duration where the bidder is currently providing services may also be indicated.
3. The bid should be accompanied with the earnest money of Rs. 10,000/- in the form of Demand Draft in favour of the Pay and Accounts Officer, Central Excise, Bengaluru at the time of submission of tender, which will be returned to the unsuccessful bidders and be the deposit amount of the successful bidder.
4. The bidder should quote the total amount per month, including taxes as applicable for providing maintenance at the Departmental Guesthouse, Bengaluru.
5. The deployed personnel shall maintain law and order in the premises and should be the proper, neat uniform prescribed at the time of duty. The bidder should ensure that adequate supervision is exercised over the personnel posted on a day to day basis.
6. The bidder should indicate their PAN and submit the necessary registration certificates with Central or Local Government in support of the same.
7. The bidder shall be responsible for complying with all statutory requirements in execution of the contract and must abide by all the corresponding rules and regulations, Acts etc.
8. The payment will be made on monthly basis against bills after verification as per the agreement by the Department. The Catering services provider will be responsible for payment of salaries, EPF etc for the deployed personnel engaged in maintenance and caretaking of the guesthouse.
9. Income Tax if any will be deducted as per rules at the time of settlement of your bills.
10. In case of any doubt or inquiry the bidder may contact the Superintendent (L&B) on Phone number 22864523, Ext.225 on any of the working days.
11. In case of dispute or unsatisfactory service, the matter will be decided by Commissioner of Central Excise, Bengaluru-I after giving due notice to the Service provider. The decision of the Commissioner shall be final and acceptable to the Service Provider.
12. In case either party does not wish to continue with the contract, three months advance notice would be given.